



## ***Agenda*** ***Sister Cities Commission***

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**March 27, 2014**  
**Milpitas City Hall, Committee Conference Room**  
**455 E. Calaveras Blvd.**  
**6:00 PM**

**I. Roll Call**

**II. Seating of Alternates**

**III. Pledge of Allegiance**

**IV. Approval of Minutes: February 27, 2014**

**V. Approval of Agenda: March 27, 2014**

**VI. Announcements / Correspondence**

Items directly related to the Sister Cities Commission (SCC) and City of Milpitas business.

Commissioners' Lunch is Saturday, April 26 from 11:30-1:30; Open Government Ordinance requirement; Excused vs. Unexcused absences, reminder to contact the Chair.

**VII. Public Forum**

Members of the audience are invited to address the commission in any subject not on tonight's agenda. Speakers must supply their name and address for the record.

Commissioners cannot respond to issues brought forward, but may request that the matter be added to the agenda of a future meeting.

**VIII. New Business – None**

**IX. Old Business**

**1. Sister City Research: Seongnam City, Gyeonggi Province, South Korea**

**Background:** At its February 27, 2014 meeting, the Commission reviewed correspondence between Milpitas and Seongnam City representatives.

Commissioner Chen is leading the research effort. Next steps were to review where interest lies within the Milpitas community to support the proposed sister city relationship.

**Recommendation:** Review research and discuss new developments..

## **2. FY 2014-15 Work Plan & Fundraising Discussion**

**Background:** The SCC discussed main elements of an annual work plan that would span a fiscal year (July 1 – June 30) at the Feb. 27 meeting.

**Recommendation:** Continue detailed discussion and review proposed format and elements of an annual work plan for July 1, 2014 – June 30, 2015.

## **3. Sister City Commission Promotional Expenses**

**Background:** At the beginning of this fiscal year, the Commission has a spending limit of \$6,240. Expenses totaling \$6,339.25 are shown on the listing in the SCC agenda packet, for a total negative balance of \$99.75.

**Recommendation:** Review remaining expenses of this fiscal year.

## **4. SCI International Conference 2014**

**Background:** The Sister Cities International Conference will be held at the San Jose Fairmont July 31 – August 2, 2014. At the Feb. 27 meeting, the Commission decided to send two commissioners and the Staff Liaison. Staff will report on the opportunity to sponsor a scholarship to the conference at \$250 to \$450 per student.

**Recommendation:** Discuss limiting attendees to two people and the Student Liaison.

## **5. E-Pal Project with Sister Cities**

**Background:** Staff sent the paper letters from the 6<sup>th</sup> Grade classrooms in Milpitas to Figline Valdarno on March 14.

**Recommendation:** Receive updates from Commissioner Grilli and staff.

## **6. Home-stays for Dagupan and Huizhou Students, October 2014**

**Background:** The SCC set a deadline of June 20 to accept home-stay applications. Ideas for promoting hosting a sister city student are: Print advertisements in *The Union* for the months of April and May, asking the administration to send a mass email to all parents, a joint effort between the Staff Liaison and Chair Grilli to obtain editorial interest from *The Milpitas Post*, create flyers for posting at Milpitas High School, post info on the City's website, contact MTV-26 and local churches with congregants of Filipino and Chinese decent, and place info on the City marquee.

**Recommendation:** Receive staff report and request for assistance with some of the outreach.

**7. Tsukuba City, Japan**

**Background:** Discuss next steps in the process to review this sister city relationship. Commissioner Arbaugh is the lead commissioner for Tsukuba.

Milpitas and Tsukuba signed an updated Memorandum of Understanding (MOU) on September 1, 2009 for a five-year term, ending September 1, 2014.

**Recommendation:** Discuss MOU and upcoming recommendation to City Council.

**8. Dagupan City, Philippines**

**Background:** Discuss next steps in the process to review this sister city relationship. Commissioner Mateo is the lead commissioner for Dagupan.

Milpitas and Dagupan signed an updated MOU in September 15, 2009 for a five-year term, ending September 15, 2014.

**Recommendation:** Discuss MOU and upcoming recommendation to City Council.

**9. Huizhou Municipality, China**

**Background:** Staff has communicated with Huizhou staff regarding the student visit in October and interest in economic development activities. Chair Grilli leads this sister city relationship.

Milpitas and Huizhou signed an updated MOU on October 15, 2013 for a five-year term, ending October 15, 2018.

**Recommendation:** Receive report from Chair Grilli and staff..

**10. Comune de Figline Valdarno, Italy**

**Background:** In e-mail communication with Danele Raspini, a former administrator with Figline Valdarno, Vice Chair Serpa and staff were informed that former Mayor Nocentini was not appointed to run for election as the mayor of the newly-formed city, Figline e Incisa Valdarno. Vice Chair Serpa leads the sister city relationship with Figline Valdarno.

Milpitas and Figline Valdarno signed their first MOU on May 8, 2012 for a two-year term, ending May 8, 2014.

**Recommendation:** Discuss MOU, current developments and upcoming recommendation to City Council.

**X. City Council Liaison Report**

## **XI. School District Liaison Report**

## **XII. Future Agenda Items**

- a. Sister City Relationships / Cultural Exchanges
  - i. Tsukuba, Japan
  - ii. Dagupan, Philippines
  - iii. Huizhou, China
  - iv. Figline Valdarno, Italy
- b. Seongnam City Research & Discussion
- c. FY 2014-15 Work Plan
- d. Grants for Sister Cities Activities
- e. SCI Conference
- f. August 28, 2014 Meeting
- g. FY2014-15 Work Plan

## **XIII. Adjournment**

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